



Dr.K.R.College of Pharmacy and Research

Approved by
Pharmacy Council of India,
MSBTE, DTE, Mumbai & State Govt. of Maharashtra
At-Kesalwada (wagh) Road, Po:Ta:- Lakhani, Dist: Bhandara,
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Ref No.: KR/GRC/Faculty/23-24/04

Date:-14/03/2024

Grievance Redressal committee(GRC) for Faculty/Staff Members

Subject: Formation of Grievance Redressal committee (GRC) for Faculty/Staff Members

Reference: MSBTE/K-54/GRC/2022/5856 Dated 26/09/2022

Date: 10/01/2024

Day: Wednesday

Venue: Board Room, Dr.K.R.College of Pharmacy & Research Building

Time: 11:00am onwards

Dr.K.R.College of Pharmacy & Research Building, At-Kesalwada (wagh), Lakhani is forming a committee known as Grievance Redressal committee (GRC) for Faculty/Staff Members (Institute level).The meeting is commenced on the institutional level for all the grievances occurring in the institute.

The meeting will commence at 11:00am onwards and so all members are requested to be present on above date.

Agenda for the meeting- The Grievance Redressal Committee shall consider all grievances submitted in writing by an individual member of the Centre regarding employment/ association, working conditions and any other alleged injustice done to an employee/ while discharging his/her duties at the Centre.

Copy to:

1. Prof Dr. Kundlik Girhepunje Sir, Principal Dr.K.R.College of Pharmacy & Research Building, At-Kesalwada (wagh), Lakhani
2. Prof.Dr. Ranju Pal Girhepunje , Director Dr.K.R.College of Pharmacy & Research Building, At-Kesalwada (wagh), Lakhani

Grievance Redressal committee (GRC) for Faculty/Staff Members (Institute level)

Sr. No	NAME	Designation
1	Dr. Kundlik M. Girhepunje(Principal)	Chairman
2	Director of Technical Education ,RO Nagpur(Joint Director RO, Nagpur)	Member
3	MSBTE,RO Nagpur(Joint Secretary)	Member
4	Dr. Ranju Pal Girhepunje (Institute Director)	Member Secretary





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Objectives of the meeting:

- To accept written grievances from teaching and non-teaching staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Staff and take necessary steps immediately.
- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.

Grievance Redressal committee (GRC) for Faculty/Staff Members (Institute Level) should deal with the complaints of teaching staff and non-teaching staff. If the complaints of staff is not resolved by the above committee then the staff members can appeal to the following Appellate Committee.

Grievance Redressal committee (GRC) for Faculty/Staff Members (Appellate level)

Sr. No	NAME	Designation
1	MSBTE,RO Nagpur(Joint Secretary)	Chairman
2	Director of Technical Education ,RO Nagpur(Dy. Secretary RO, Nagpur)	Member
3	Govt. Technical Education (Principal)	Member
4	MSBTE, RO Nagpur (Assistant Secretary)	Member Secretary



Murhali 14/03/2024
HEAD OF DEPARTMENT
Dr. K. R. COLLEGE OF PHARMACY & RESEARCH
Kesalwada (Wagh), Lakhani, Dist. Bhandara.